

JAN ARBUCKLE – Grass Valley City Council  
ANDREW BURTON – Member-At-Large, Vice Chair  
CAROLYN WALLACE DEE – Town of Truckee  
ANN GUERRA – Member-At-Large, Chair  
SUSAN HOEK – Nevada County Board of Supervisors  
ED SCOFIELD – Nevada County Board of Supervisors  
DUANE STRAWSER – Nevada City City Council



DANIEL LANDON, Executive Director  
MICHAEL WOODMAN, Deputy Executive Director

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## REGULAR MEETING AGENDA May 15, 2019

A regular teleconference meeting of the Nevada County Transportation Commission (NCTC) will be held on **Wednesday, May 15, 2019 at 9:30 a.m.**, at the following two locations:

### **Nevada County Board of Supervisors Chambers**

First Floor, Eric Rood Administrative Center, 950 Maidu Avenue, Nevada City, California

### **District 5 Board of Supervisors Conference Room**

Nevada County Sheriff's Substation, 10879A Donner Pass Road, Truckee, California

Meetings are conducted in accordance with the Ralph M. Brown Act, California Government Code Section 54950, *et seq.*

The Commission welcomes you to its meeting. Your opinions and suggestions are encouraged. These meeting rooms are accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990, and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting, including auxiliary aids or services, should contact the NCTC office at (530) 265-3202 at least 72 hours in advance of the meeting.

**REGULAR MEETING:** 9:30 a.m. or as soon as possible thereafter following the conclusion of the Transit Services Commission meeting.

**STANDING ORDERS:** Call the Meeting to Order and Pledge of Allegiance

**PUBLIC COMMENT:** *MEMBERS OF THE PUBLIC DESIRING TO ADDRESS THE NCTC ON A MATTER APPEARING ON THE AGENDA, please come to the podium when the item number and subject matter are announced. When recognized, please provide your name and address for the record. The Chair may limit any individual to 3 minutes. Time to address the Commission will be allocated based on the number of requests received.*

*FOR ITEMS NOT ON THE AGENDA that are of interest to the public and are within the subject matter jurisdiction of the NCTC, please come to the podium during the Public Comment time. No action shall be taken unless otherwise authorized by Section 54954.2 of the Ralph M. Brown Act. The Chair may limit any individual to 3 minutes and may limit the total time allocated for Public Comment to a minimum of 15 minutes during any regular Commission meeting. Time to address the Commission will be allocated based on the order of requests received. Not all members may be allowed to speak if the total time allotted expires.*

**PUBLIC HEARINGS:** *All members of the public shall be allowed to address the Commission regarding any item which is noticed on the Commission's agenda as a public hearing. The Chairman may limit the total time allocated for the public hearing, and may limit any individual to 3 minutes. Any person may provide the Commission with a written statement in lieu of or in supplement to any oral statement made during a public*

*hearing. Ten copies of written statements shall be submitted to the Commission's staff (preferably in advance) to allow for distribution to the Commission. Copies of the agenda, correspondence and reports may be obtained from the Commission's staff at a cost of ten cents per page, plus the cost of postage. An interpreter for the hearing impaired, as well as other special accommodations may be made upon request to the Commission's staff at least 72 hours in advance of the NCTC meeting.*

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**CONSENT ITEMS:** All matters listed are to be considered routine and noncontroversial by the Commission. There will be no separate discussion of these items unless, before the Commission votes on the motion to adopt, a Commissioner, a staff member, or an interested party requests that a specific item be removed.

1. Financial Reports:

A. February 2019, March 2019

- Local Transportation Funds.
- Public Transportation Modernization Improvement and Service Enhancement Account (PTMISEA) Fund.
- NCTC Administration/Planning Fund.
- Regional Transportation Mitigation Fee Program Fund.
- State Transit Assistance Fund.
- Regional Surface Transportation Program Fund.

2. NCTC Minutes: March 20, 2019

Recommendation: Approve.

3. Revised Findings of Apportionment for FY 2019/20: The State Department of Finance has provided an updated population estimate for Nevada County. In accordance with state statutes, staff has apportioned the estimated revenues to the entities within the jurisdiction of the Nevada County Transportation Commission.

Recommendation: Adopt Resolution 19-09.

4. Regional Surface Transportation Program (RSTP) Bid Targets for FY 2018/19: The attached table has been prepared by staff based on the Caltrans Office of Local Assistance estimate of RSTP funds for FY 2018/19.

Recommendation: Approve the Bid Target table as a basis for allocation from the RSTP Fund for FY 2018/19.

5. Rescind Balance of Regional Surface Transportation Program (RSTP) Allocation to City of Grass Valley for the East Main Street/Murphy Street Intersection Project: Grass Valley is requesting rescission of the balance of the \$29,023.30 remaining from the RSTP funds allocated in Resolution 18-12.

Recommendation: Adopt Resolution 19-10.

6. Allocation Request from County of Nevada for Regional Surface Transportation Program Funds for FY 2019/20 and Rescission of Funds from FY 2017/18 and FY 2018/19 Projects:  
Recommendation: Adopt Resolution 19-11.
  
7. Amendment 1 to the Subrecipient Agreement between County of Nevada and Nevada County Transportation Commission: For Local Agency Participation in the development of a countywide Local Road Safety Plan during FY 2018/19. See staff report.  
Recommendation: Adopt Resolution 19-12.
  
8. Update to the NCTC Policies and Procedures Manual: See staff report.  
Recommendation: Adopt Resolution 19-13.
  
9. Amendment 2 to the Professional Services Agreement with Fehr & Peers to develop the Senate Bill 743 Vehicle Miles Traveled (VMT) Methodology and Threshold Recommendations: See staff report.  
Recommendation: Adopt Resolution 19-14.
  
10. Triennial Performance Audits for Fiscal Years 2015/16 - 2017/18: See staff report.  
Recommendation: Adopt Resolution 19-15 accepting the Triennial Performance Audits for FY 2015/16 - 2017/18 as complete.
  
11. FFY 2018 and 2019 Highway Infrastructure Program (HIP) Apportionment Bid Targets: The attached table has been prepared by staff based on the Caltrans Office of Local Assistance estimate of HIP funds for FFYs 2018 and 2019.  
Recommendation: Approve the Bid Target table as a basis for allocation of HIP funds.

## **INFORMATIONAL ITEMS**

12. Executive Director's Report
  
13. Project Status Report:  
Caltrans Projects: Sam Vandell, Caltrans District 3 Project Manager for Nevada County

## **ACTION ITEMS**

14. Draft Active Transportation Plan (ATP) Presentation by Fehr & Peers. See staff report.  
Recommendation: Receive information and provide comments.
  
15. State Route 49 Corridor System Management Plan (CSMP) 2018 Update. See staff report.  
Recommendation: Adopt Resolution 19-16 accepting the State Route 49 CSMP 2018 Update as complete.
  
16. Legislation Status and Action: See staff report.  
Recommendation: Adopt Resolution 19-17.
  
17. Congestion Mitigation and Air Quality (CMAQ) Improvement Program Loan Agreement: See staff report.  
Recommendation: Adopt Resolution 19-18.
  
18. Allocation Request from County of Nevada for Local Transportation Fund (LTF) Pedestrian and Bicycle Funding: See staff report.  
Recommendation: Adopt Resolution 19-19.
  
19. Final FY 2019/20 Overall Work Program: See staff report.  
Recommendation: Adopt Resolution 19-20.

**COMMISSION ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Commission members and the Executive Director may make a brief announcement or report on his or her activities. They may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

**SCHEDULE FOR NEXT REGULAR MEETING:** July 17, 2019 at the Town of Truckee Council Chambers, 10183 Truckee Airport Road, Truckee, California.

## **ADJOURNMENT OF MEETING**

This agenda was posted 72 hours in advance of the meeting at the Nevada County Eric Rood Administrative Center, the Nevada County Sheriff Substation in Truckee, the Nevada County Transportation Commission office, and on the Nevada County Transportation Commission website: <http://www.nctc.ca.gov>.

For further information, please contact staff at the Nevada County Transportation Commission, 101 Providence Mine Road, Suite 102, Nevada City, CA 95959; (530) 265-3202; email: [nctc@nccn.net](mailto:nctc@nccn.net).

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## **2019 MEETING SCHEDULE**

All meetings begin at 9:30 a.m. unless noted otherwise

<b>JANUARY 16, 2019</b>	<b><u>Nevada County</u></b>
<b>MARCH 20, 2019</b>	<b><u>Nevada County</u></b>
<b>MAY 15, 2019</b>	<b><u>Nevada County</u></b>
<b>JULY 17, 2019</b>	<b><u>Truckee</u></b>
<b>SEPTEMBER 18, 2019</b>	<b><u>Nevada County</u></b>
<b>NOVEMBER 20, 2019</b>	<b><u>Nevada County</u></b>

*NCTC meetings are held at the following locations:*

Nevada County Eric Rood Center  
Board of Supervisors Chambers  
950 Maidu Avenue - First Floor  
Nevada City, CA

Truckee Town Hall  
Town Council Chambers  
10183 Truckee Airport Road  
Truckee, CA

### **SPECIAL MEETINGS**

*To be scheduled as needed for items of business as directed by the NCTC*

**COMMONLY USED ACRONYMS**  
**NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC)**

Updated 11-14-17

ADA	Americans with Disabilities Act	NADO	National Association of Development Organizations
ADT	Average Daily Trip	NCALUC	Nevada County Airport Land Use Commission
AIA	Airport Influence Area	NCBA	Nevada County Business Association
ALUC	Airport Land Use Commission	NCCA	Nevada County Contractors' Association
ALUCP	Airport Land Use Compatibility Plan	NCTC	Nevada County Transportation Commission
ATP	Active Transportation Program	NEPA	National Environmental Policy Act
CALCOG	California Association of Councils of Governments	NSAQMD	Northern Sierra Air Quality Management District
CalSTA	California State Transportation Agency	NSSR	North State Super Region
CAR	Concept Approval Report	O & D	Origin and Destination Study
CARB	California Air Resources Board	OWP	Overall Work Program
CCAA	California Clean Air Act	PA/ED	Project Approval and Environmental Documentation
CDBG	Community Development Block Grant	PCTPA	Placer County Transportation Planning Agency
CEQA	California Environmental Quality Act	PDT	Project Development Team
CIP	Capital Improvement Program	PE	Professional Engineer
CMAQ	Congestion Mitigation and Air Quality	PID	Project Initiation Document
CNEL	Community Noise Equivalent Level	PPM	Planning, Programming, and Monitoring
CSAC	California State Association of Counties	PS&E	Plans, Specifications, and Estimates
CSMP	Corridor System Management Plan	PSR	Project Study Report
CT	Caltrans	PTMISEA	Public Transportation Modernization Improvement & Service Enhancement Acct.
CTC	California Transportation Commission	PUC	Public Utilities Code
CTP	California Transportation Plan	RCRC	Rural County Representatives of California
CTS	Community Transit Services	RCTF	Rural Counties Task Force
CTSA	Consolidated Transportation Service Agency	RFP	Request For Proposal
DBE	Disadvantaged Business Enterprise	RIP	Regional Improvement Program
DPW	Department of Public Works	RPA	Rural Planning Assistance
EIR	Environmental Impact Report	RSTP	Regional Surface Transportation Program
EIS	Environmental Impact Statement (U.S. Federal law)	RTAP	Rural Transit Assistance Program
EPA	Environmental Protection Agency	RTIP	Regional Transportation Improvement Program
ERC	Economic Resource Council	RTMF	Regional Transportation Mitigation Fee
FAA	Federal Aviation Administration	RTP	Regional Transportation Plan
FFY	Federal Fiscal Year	RTPA	Regional Transportation Planning Agency
FHWA	Federal Highway Administration	RTTPC	Resort Triangle Transportation Planning Coalition
FONSI	Finding Of No Significant Impact	R/W	Right-of-Way
FSTIP	Federal Statewide Transportation Improvement Program	SACOG	Sacramento Area Council of Governments
FTA	Federal Transit Administration	SDA	Special Development Areas
FTIP	Federal Transportation Improvement Program	SHA	State Highway Account
GIS	Geographic Information Systems	SHOPP	State Highway Operations and Protection Program
HPP	High Priority Project (Mousehole)	SSTAC	Social Services Transportation Advisory Council
HSIP	Highway Safety Improvement Program	STA	State Transit Assistance
INFRA	Infrastructure for Rebuilding America	STIP	State Transportation Improvement Program
IRRS	Interregional Road System	STP	Surface Transportation Program
IIP	Interregional Improvement Program	TAC	Technical Advisory Committee
ITE	Institute of Transportation Engineers	TART	Tahoe Area Regional Transit
ITIP	Interregional Transportation Improvement Program	TDA	Transportation Development Act
ITMS	Intermodal Transportation Management System	TDM	Transportation Demand Management
ITS	Intelligent Transportation Systems	TDP	Transit Development Plan
ITSP	Interregional Transportation Strategic Plan	TIGER	Transportation Investments Generate Economic Recovery (Funds)
JPA	Joint Powers Agreement	TIP	Transportation Improvement Program
LAFCO	Local Agency Formation Commission	TNT/TMA	Truckee-North Tahoe Transportation Management Association
LCTOP	Low Carbon Transit Operations Program (Truckee)	TRPA	Tahoe Regional Planning Agency
LOS	Level Of Service	TSC	Transit Services Commission
LTF	Local Transportation Fund	TTALUC	Truckee Tahoe Airport Land Use Commission
MAP-21	Moving Ahead for Progress in the 21 <sup>st</sup> Century	VMT	Vehicle Miles Traveled
MOU	Memorandum of Understanding		
MPO	Metropolitan Planning Organization		
MTC	Metropolitan Transportation Commission		